



Gannett Healthcare Group
6400 Arlington Boulevard
Suite 1000, Falls Church, VA 22042
800-866-0919 • Fax 800-285-8880

Grievance Procedure

Gannett Education is committed to conducting all activities in strict conformance with accreditation agencies and boards. Gannett Education will comply with all responsibilities to be nondiscriminatory in activities, program content, and in treatment of participants. The monitoring and assessment of compliance with these standards will be the responsibility of the Executive Vice President, Gannett Education, Global Programming, and members of the continuing education division.

While Gannett Education attempts to assure fair treatment of all participants, we recognize grievances that may require intervention. Grievances are handled in the following manner:

When a participant, either orally or in written format, files a grievance, the Executive Vice President, Gannett Education, Global Programming, will evaluate the nature of the complaint. If it is meritorious, the Executive Vice President, Gannett Education, Global Programming, will instruct the staff to implement any necessary changes in the course. The complainant will receive a response from the Executive Vice President, Gannett Education, Global Programming, or designated staff within 5 working days.

You may file a complaint by telephone or email.

Telephone #: 800.866.0919

Email: CE@GannettHG.com